Key Information for Students
The KIS central website

This handout provides you with an overview of how the Key Information for Students (KIS) on your website interacts with the KIS central website, and what users will see.

INITIATE	DESIGN	IMPLEMENT	MAINTAIN
Is our data correct?	How does it look?	Let's publish!	Let's keep it up to date

The Key Information for Students

The KIS is a specific set of information about a qualification provided by a tertiary education organisation (TEO). The KIS will be published on each associated qualification page (SAC-funded level five and above) on the TEO's website in either a full table or as a button graphic. Both options will link to KIS information within web pages of the Careers New Zealand (CNZ) website. This is better known as the "KIS central website".

The KIS information will enable learners to make informed enrolment choices that align with learners' desired tertiary education outcomes. You can find out more about the KIS here.

What is the KIS central website?

The KIS central website is not a separate website with a unique URL. What we refer to as the "KIS central website" is the KIS information incorporated alongside the data that is currently available on the CNZ website. You can find out more about the KIS data here.

The CNZ website	KIS data service
Displays information for: › Qualifications with a 'current' NZQA status **Information comes from:** › NZQF status from NZQA	**Displays information for:** › Qualifications with an 'active' STEO status › Qualifications SAC-funded level 5 and above › Qualifications with 'expiring' or 'discontinued' NZQA status **Information comes from:** › STEO data from the TEC

Note: The KIS will display for all 'active' and funded qualifications with STEO data. The KIS will not display for qualifications that are closed in STEO.

What does it look like?

The KIS information will be incorporated with the CNZ look and feel. Depending on your selected publishing option and the qualification code available, the information displayed on each web page of the central website will differ.

User starting point	Web page displayed	Notes
KIS Button located on TEO qualification page	Where a qualification has an 'active' status in STEO and 'current' status on NZQF then the central website will show the user: › the existing CNZ information **and** a KIS data tab › the web page will default to open the KIS data tab	In this instance the KIS API data service will have both the NZQA qualification code **and** STEO (TEC) qualification code.
	Where a qualification has an 'active' status in STEO, but it does not have a 'current' status in NZQF then the central website will show the user: › the KIS data tab **only**	CNZ do not display data for qualifications that are 'expiring' or 'discontinued' with NZQA. In this instance the KIS API data service will have the STEO (TEC) qualification code **but not** the NZQA qualification code.
	Where a qualification does not have an 'active' status in STEO or a 'current' status in NZQF then the central website will show the user: › an **error message** page advising the user to contact their provider	This error message will be displayed if the link from the KIS button is incorrect.
CNZ courses search page	Qualifications that have a 'current' status in NZQF will be displayed in the CNZ search results. Where a qualification: › also has an 'active' status in STEO, the qualification page will display both the existing CNZ information **and** KIS data tab › does not have an 'active' status in STEO the qualification page will display **only** the CNZ information	Qualifications that are 'expiring' or 'discontinued' will not be displayed in CNZ search results.
KIS Button located on TEO homepage or programme page(s)	Will link to the CNZ *Courses Search* page	
Link located at the bottom of the Full KIS	About the Key Information for Students page	Information about the KIS and its fields.

Differences between the Full KIS and KIS on the central website

There are several differences between the full KIS that you publish on your website and the KIS found on the central website.

Field name	Full KIS (TEO website)	KIS Central website	Notes
National Graduate Outcomes: *"On a benefit"*	Optional to display	Field will display	
All fields for Level 9 and Level 10 qualifications	Optional to display	Field will display	
Level 9 and Level 10 qualifications *"Successful course completions"*	Field will not display ('N/A' displayed)	Field will not display ('N/A' displayed)	TEO has option to hide a field returning 'N/A' on their website until data is available.
All fields displaying "N/A"	Optional to display	Field will display	
Detailed requirements	Optional to display	Field will display	Field will be a link on TEO website only. Central website will instruct user to see TEO website for details.
Compulsory Student Services Fee	Field will display (if TEO charges this fee)	Field will display	Field will be a link on TEO website only. Central website will instruct user to see TEO website for details.

We ensure New Zealand's future success.